

APPLICANT INFORMATION

Fiscal Agent

Name: Julie Nash

Organization: Hall County Community Collaborative, Inc. (H3C)

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Email Address: executivedirector@h3cne.org

Phone Number: (308) 930-9038

Applicant's Administrator

Name: Julie Nash

Title: Executive Director

Organization: Hall County Community Collaborative, Inc.

Email Address: executivedirector@h3cne.org

Phone Number: (308) 930-9038

Community Café Coordinator:

Name: Valerie Roth

Title: Full-Service Community School Coordinator

Organization: Grand Island Public Schools

Email Address: TBD, this will be finalized by August 9th

Phone Number: TBD, her exact extension is not yet known as they are moving into a new facility

Description of how Community Cafés will fit with Bring Up Nebraska community collaborative goals and work.

All H3C's work is surrounded around prevention and strengthening families promotive and protective factors so that families can thrive. This opportunity will increase parents' resiliency, increase access to concrete supports and provide parents with a network of support and reduce their isolation. Since the Community Cafés will be planned by parents, this will ensure that lived experience experts are driving the discussion, meet parents where they are at and keep the information relevant to the families.

Total Amount Requested in this application: \$10,000.00

SCOPE OF WORK

Initial Development of the Community Café Team

1. *Identify the supporting organization(s). Two or more organizational members of the local community collaborative are strongly recommended.*

Grand Island Public Schools

Childcare Center (which one is to be determined)

Individual member

2. *Identify the staff from these organizations that will assist in planning, hosting, and providing other support for the Café series. Two or more staff from each supporting organization are recommended. If not yet known, describe plan to complete by September 2021.*

Amy Richards, Early Childhood Coordinator, Grand Island Public Schools

Social Worker, TBD who will be assigned to the O'Connor Early Learning Center (this assignment will happen by the end of July)

Childcare Center will help coordinate the childcare that will be provided

Michele Gotschall, Individual community member with teaching and facilitation experience

3. *Identify or describe plans to identify the parent hosts. These are parents who will plan and host the Café series with the support of the organizational staff. A minimum of two or more parent hosts affiliated with each of the supporting organizations are recommended. If not yet known, describe plan to complete by September 2021.*

Three current parent representatives have been co-designing the community café and what they envision that it will look like. Once school is back in session parents will be elected by the group to determine who will facilitate the discussion. Two of the three parents have indicated they would be interesting in planning and hosting the Café series.

4. *Identify a person to serve as a coordinator for the local Community Café team. This person will facilitate regular meetings and communications with the parent hosts and organizational support staff and will maintain communications with the collaborative and Nebraska Children. If not yet known, describe plan to complete by September 2021.*

Valerie Roth, Full-Service Community School Coordinator, will serve as the coordinator for the Community Café team. This is already included in her job description.

5. *Confirm support for participation of parent hosts, organizational support staff and a designated Community Café Coordinator in a full orientation facilitated by the Children's Trust Fund Alliance and organized by Nebraska Children. The orientation will likely be offered in the fall and spring and may be at a designated site, virtual, or combination. Local team members should plan to participate together.*

H3C will support the parent hosts, support staff and the coordinator in attending the full orientation. This will include offering a stipend, transportation and childcare assistance as needed for the training.

Preparing for the Community Café Series

6. *Confirm support for parents and support staff to work together on a host team(s) to conduct one or more series of six connected Cafés. This includes support for the host team to conduct planning sessions to prepare for the series and for each Café.*

H3C will support parents and staff to work together to host teams to conduct a series of six connected Café's which will include planning sessions. We will support this by offering a stipend, transportation and childcare assistance as needed.

7. *a) State the number of Community Café series anticipated (one or more series of six connected Cafés each).*

H3C anticipates one series of six connected Café's. The first one when connections are being proposed to be offered separately in a native language using an interpreter. The last five will be offered as a large group (with interpretation being offered simultaneously in a native language using the Talk System.

- b) State the projected timelines and schedule for the Community Cafés, for example, one Café each from January 2022 through June 2022.*

Our projected timeline would be to begin the monthly 6 café series in January 2022 and complete it before school dismisses in May 2022.

- c) What is the approximate number of participants expected for each Cafe?*

30

Ongoing Team Development

8. *Confirm support for the participation of parent hosts, organizational support staff, and the Café Coordinator and Administrator in periodic calls, zoom sessions and/or on-site visits for skills development, peer learning and capacity building facilitated by Nebraska Children. Include time in the budget as appropriate.*

H3C will support the participation of parent hosts, organizational support staff, and the Coordinator and Administrator in periodic calls, zoom sessions and/or onsite visits. We will support by offering a stipend, transportations, childcare assistance, and access to technology as needed.

9. *Describe how the Cafés team(s) will have regular communication and coordination with the community collaborative.*

The Café Coordinator will be part of the Birth – 11 subcommittee of H3C and will provide updates monthly at the meetings. The subcommittee will support the Café by offering guidance, speakers (as determined by the hosts). Sign-in sheets, expenses and other items will be submitted monthly. Parent hosts will be invited to participate in the subcommittee as they are able. In conjunction with the six- and twelve-month reports, the Café team will be encouraged to do a formal presentation.

Hall County Community Collaborative, Inc. (H3C) agrees to gather, organize, and submit the following information to Nebraska Children:

- Forms to be identified by the evaluation team, currently including the Participant Satisfaction/Feedback Forms and Harvest Forms
- Six- and twelve-month progress reports
- Quarterly fiscal reports

SUMMARY BUDGET

Organization Name

Project Title

Project Duration

	Requested Federal Funds	Requested State General Funds	Total Project Budget
A Personnel	0.00	0.00	0.00
B Fringe Benefits	0.00	0.00	0.00
C Travel	0.00	270.00	270.00
D Equipment	0.00	0.00	0.00
E Supplies	0.00	594.00	594.00
F Consultants/Contracts	0.00	5,260.00	5,260.00
G Other Direct Costs	0.00	3,876.00	3,876.00
H Total Direct Costs	0.00	10,000.00	10,000.00
I Total Indirect Costs	0.00	0.00	0.00
J Total (Sum I-J)	0.00	10,000.00	10,000.00

NOTE: The above line item amounts will auto-fill from entries made on the "Detailed Budget Template" tab

DETAILED LINE-ITEM BUDGET
 Hall County Community Collaborative
 Early Childhood Community Cafés
 August 2021 to June 2022

		Unit Cost				Requested Federal Funds	Unit Cost				Requested State General Funds	Program Total
		Unit	Number	Amount	Rate		Unit	Number	Amount	Rate		
A	Personnel		# months or years	salary (month or year)	% effort		# months or years	salary (month or year)	% effort			
A.1.1	(description)					0.00				0.00	0.00	
A.1.2	(description)					0.00				0.00	0.00	
Subtotal Personnel						0.00				0.00	0.00	
B	Fringe Benefits											
B.1	Personnel Fringe Benefits										0.00	
Subtotal Fringe Benefits						0.00				0.00	0.00	
C	Travel		# people	# days	Cost		# people	# days	Cost			
C.1.1	Lodging					0.00				0.00	0.00	
C.1.2	Meals					0.00				0.00	0.00	
C.1.3	Commercial Transportation					0.00				0.00	0.00	
C.1.4	Agency Owned Transportation					0.00				0.00	0.00	
C.1.5	Personal Vehicle Mileage					0.00	2	12	11.25	270.00	270.00	
C.1.6	Miscellaneous Travel Expenses					0.00				0.00	0.00	
Subtotal Travel						0.00				270.00	270.00	
D	Equipment (> \$5,000 per unit)		# units	unit cost			# units	unit cost				
D.1	(description, e.g. generators)					0.00				0.00	0.00	
Subtotal Equipment						0.00				0.00	0.00	
E	Supplies (< \$5,000 per unit)		# units	unit cost			# units	unit cost				
E.1	Materials for six sessions					0.00		6	99.00	100%	594.00	594.00
E.8	(description)					0.00					0.00	0.00
Subtotal Supplies						0.00				594.00	594.00	
F	Consultants/Contracts											
F.1	Consultants		# Hours	unit cost			# Hours	unit cost				
F.1.1	Parent Leaders (Preparation, leading and wrapping up the 6 sessions, 6 hours per session (2 parents) - \$20 per hour), orientation, support calls and community presentations (26 hours per year) = Total for year 128					0.00	1	128	20.00		2,560.00	2,560.00
F.1.2	Consultant (Name)*					0.00					0.00	0.00
F.2	Contracts											
F.2.1	Interpreter for six sessions, 2 hour each (3 different languages), translation of materials = 3 hours a month = \$450 month					0.00					2,700.00	2,700.00
F.2.2	Contractor					0.00					0.00	0.00
Subtotal Contractual						0.00				5,260.00	5,260.00	
G	Other Direct Costs											
G.1	Food for 6 sessions (30 people at \$12 each)					0.00	30	6	360.00		2,160.00	2,160.00
G.2	Childcare for 6 sessions (\$90 per session) 2 hours per session (\$15 per hour for 3 people) - planning for parent hosts (4.5 hours per month, based on \$4 per hour for two parents), training (5 hours per month at \$4 per hour for two parents) Cost per month = \$166					0.00	1	6	166.00		996.00	996.00
G.3	Training for Hosts, Coordinator, Organizational Support Staff (cost could include materials, presenter for event) = 90 per month x 8 months					0.00	1	8	90.00		720.00	720.00
G.4	(description)					0.00					0.00	0.00
Subtotal Other Direct Costs						0.00				3,876.00	3,876.00	
H	Total Direct Costs					0.00				10,000.00	10,000.00	

I	Total Indirect Costs (NICRA %, Final, Pre-determined, Provisional and Basis or 10% De Minimis based on MTDC)	0.00							0.00
J	Total Project Cost (must match award amount)	0.00					10,000.00	10,000.00	10,000.00

(Attachment A)

De Minimis Rate Calculator

Subaward Amount \$ -

Fillable Area
Can change (must be equal to or less than 10%)
Error - go back and adjust

Modified Total Direct Costs (MTDC)

Direct Salaries and Wages	\$	-
Applicable Fringe Benefits	\$	-
Materials and Supplies	\$	-
Services	\$	-
Travel	\$	-
Subaward 1 (up to \$25,000)	\$	-
Subaward 2 (up to \$25,000)	\$	-
Subaward 3 (up to \$25,000)	\$	-
Subaward 4 (up to \$25,000)	\$	-
Total MTDC	\$	-

Initial De Minimis Rate	\$	-
Amount over subaward	\$	-
Final De Minimis Rate	<u>\$</u>	<u>-</u>

Initial De Minimis Rate/Amount 10% \$ -

Subaward Amount	\$	-
Budgeted Amount with De Minimis	\$	-
Amount under(over) subaward	<u>\$</u>	<u>-</u>

NCAPF Budget Narrative

Budget Category	Guidance Description	Amount Requested	Narrative Detail Description
Direct Personnel			
A. Personnel Wages	Wages for employees directly working on grant	\$0	The Full-Service Community School Coordinator will also serve as the Coordinator for the Community Café.
B. Fringe Benefits and Payroll Taxes	Costs of benefit(s) for the project staff	\$0	
Direct Expenses			
C. Travel	In-state and out-of-state travel (Mileage, Transportation/Airfare, Lodging, Meals)	\$ 270.00	Cost for travel to and from meetings, including training in Lincoln. If group travel occurs, the group will carpool, using a GIPS vehicle. Mileage will be paid at the current federal rate of \$.56 per mile.
D. Equipment	Computers, Technology, Material Costs > \$5,000	\$0	
E. Supplies	Consumable Supplies and Materials that do not fit the definition of Equipment	\$ 594.00	An average of \$99 per month will be spent on materials for the 6 community café meetings. This will include chart paper, pens, copies, etc.

Budget Category	Guidance Description	Amount Requested	Narrative Detail Description
F. Contract/ Consulting	Paying an organization or individual to do specific work related to carrying out the activities of the grant	\$ 5,260.00	Parent Leaders (Preparation, leading and wrapping up the 6 sessions, 6 hours per session (2 parents) - \$20 per hour), orientation, support calls and community presentations (26 hours per year) = Total for year 128 Interpreter for six sessions, 2 hour each (3 different languages), translation of materials = 3 hours a month = \$450 month
G. Other Expenses	If applicable, specify direct costs that do not fall into the categories described	\$3,876.00	Food for 6 sessions (30 people at \$12 each) Childcare for 6 sessions (\$90 per session) 2 hours per session (\$15 per hour for 3 people) - planning for parent hosts (4.5 hours per month, based on \$4 per hour for two parents), training (5 hours per month at \$4 per hour for two parents) Cost per month = \$166 Training for Hosts, Coordinator, Organizational Support Staff (cost could include materials, presenter for event) = 90 per month x 8 months
		\$	
H. Administrative/ Indirect Expenses	Using the DHHS Budget Template -Total Indirect Costs (NICRA %, Final, Pre-determined, Provisional and Basis or 10% De Minimis based on MTDC)	\$0	
I. Total Requested		\$10,000.00	